


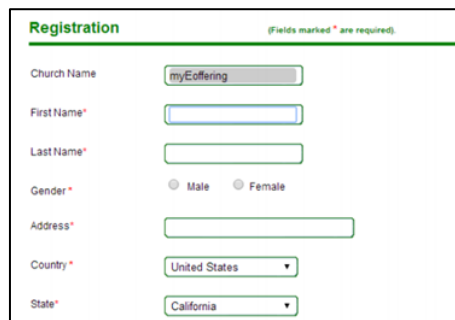
# Instructions to Set-Up An Account for Giving Online

1. Go to [www.StJosephAmherst.com/Giving](http://www.StJosephAmherst.com/Giving) and click on "Online Giving" or the  myEoffering logo
2. You'll be taken to our church's myEoffering page, simply click the "Sign-Up" button (you may want to bookmark this page so that you can "Log-In" to your account from here in the future).



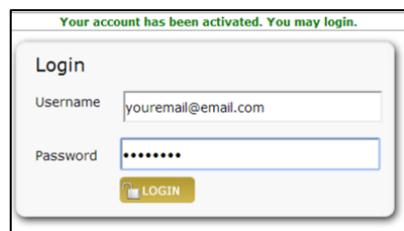
The image shows the myEoffering login page. It has a header with the text "myEoffering". Below the header is a "Login" section with two input fields: "Username" and "Password". A yellow "LOGIN" button is positioned below the password field. At the bottom of the login section, there is a link that says "Don't have a login?" followed by a green "Sign-Up" button with a small icon. A red oval is drawn around the "Sign-Up" button.

3. Fill in your contact information, e-mail address, and password and click the "Register" button.



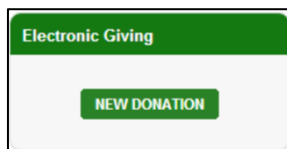
The image shows a registration form titled "Registration" with a note "(Fields marked \* are required)". The form includes the following fields: "Church Name" (a dropdown menu with "myEoffering" selected), "First Name\*", "Last Name\*", "Gender\*" (with radio buttons for "Male" and "Female"), "Address\*", "Country\*" (a dropdown menu with "United States" selected), and "State\*" (a dropdown menu with "California" selected).

4. You will receive an e-mail within a few minutes from myEoffering. Click that link to verify your e-mail address. Now you can log in with your e-mail address and the password that you chose.

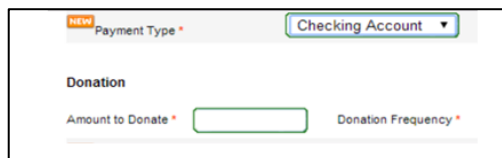


The image shows a login page with a green message at the top: "Your account has been activated. You may login." Below the message is a "Login" section with two input fields: "Username" (containing "youremail@email.com") and "Password" (containing "\*\*\*\*\*"). A yellow "LOGIN" button is positioned below the password field.

5. After you've logged in, it's as simple as clicking the "New Donation" button... Choose the amount and how often you'd like to give the offering...

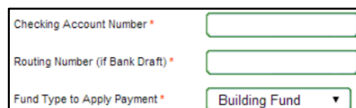


The image shows a green button with the text "Electronic Giving" and a smaller green button below it with the text "NEW DONATION".

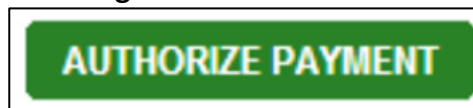


The image shows a form for selecting payment type and donation details. It includes a "new" label, a "Payment Type\*" dropdown menu with "Checking Account" selected, and a "Donation" section with "Amount to Donate\*" and "Donation Frequency\*" input fields.

6. Enter your payment information and choose which fund to give to... And authorize the payment.



The image shows a form for entering payment information. It includes three input fields: "Checking Account Number\*", "Routing Number (if Bank Draft)\*", and "Fund Type to Apply Payment\*" (a dropdown menu with "Building Fund" selected).



The image shows a large green button with the text "AUTHORIZE PAYMENT" in white capital letters.

**Congratulations - You're now giving your offerings electronically! Thank You!**